

# Parking Procedure

## Sunnyvale

You are responsible for providing information about your vehicle to Corporate Security when you begin employment with Walmart or when that information changes (ie., new vehicle, license plate, etc). This can be submitted by reaching out to Corporate Security at [gec-badgeaccesssupport@walmart.onmicrosoft.com](mailto:gec-badgeaccesssupport@walmart.onmicrosoft.com).

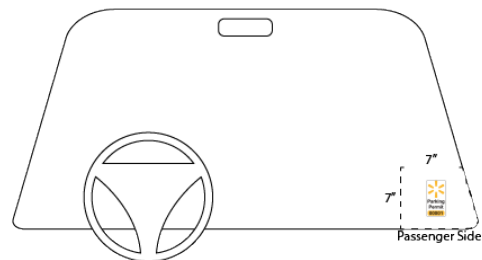
### Procedure:

#### Permits:



Parking permits will be made available to only Walmart Associates who use one of the Sunnyvale buildings as their primary location. Permits will be removable static clings and can be placed on any non-commercial vehicle within a 7" square on the passenger side of the windshield. Only one permit will be issued per associate and they will be individually numbered. In order to receive a permit, you must provide basic information including:

- First Name
- Last Name
- Email Address
- Phone No.
- License Plate Tag No.
- Make/Model
- Color

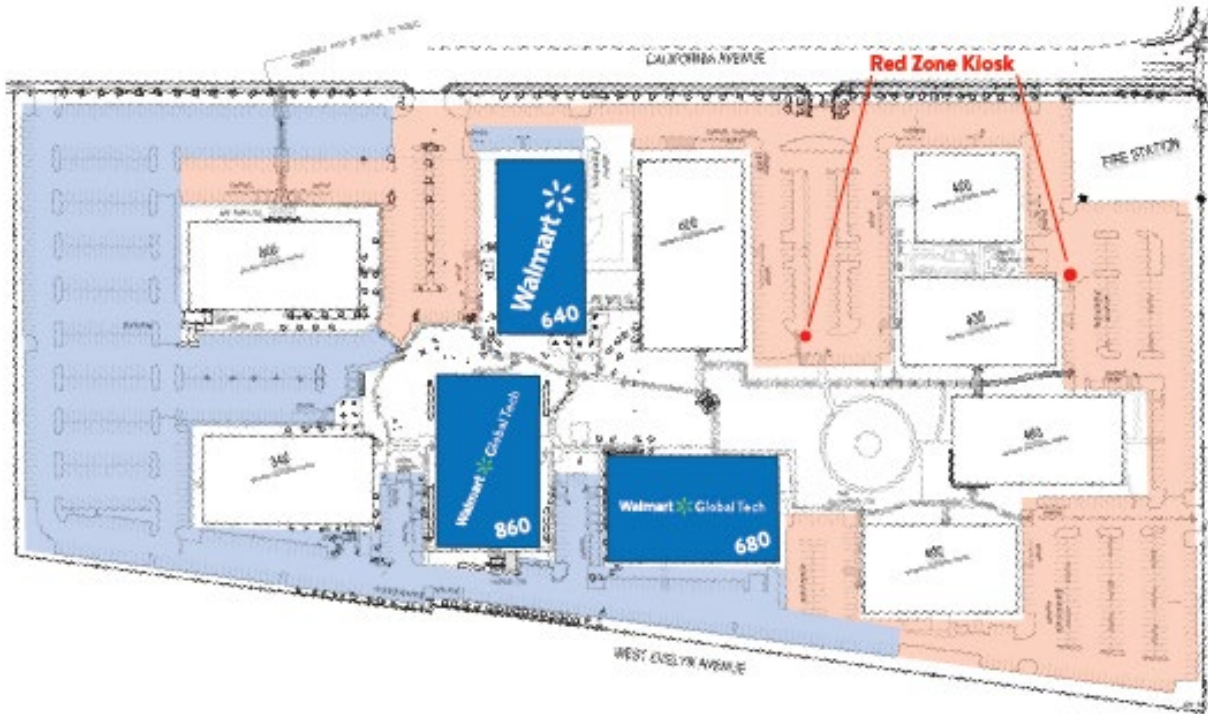


While this permit process is only for Sunnyvale, we ask that you register for your permit at the site you are based out of:

- Sunnyvale Office: <https://commuti.fi/SVparking>



# Where to Park:



Register on [walmart.commutifi.com](http://walmart.commutifi.com), apply for the Sunnyvale Parking Permit and pick up your permit at the 680 mail room Park in the BLUE ZONE as indicated by a blue line on the asphalt.



Visting from out of town or using a rental car? Pick up your permit in any lobby and place it on the dash Park in a WALMART VISITOR SPACE.



Out of blue parking spaces or prefer to park in the Red Zone? Grab a permit at a Red Zone Kiosk and park in the RED ZONE as indicated by NO blue line.



## Parking Types

Beyond general parking, there are a number of reserved spaces that fulfill various needs:



Visitor  
Parking

### Visitor Parking:

Visitor parking is available only for non-Walmart Associates who are participating in job interviews or are visiting for work or personal reasons. Any Walmart associate who parks in a visitor space will be asked to relocate their car, and will be towed at the associates expense if they refuse to comply.



### Stork Parking:

Stork parking is available for expecting mothers who need a limited walk to the office building they work in. You must still have a parking permit to park in this reserved space. There is one space per building.



Stork  
Parking



### Electric Vehicle Charging Stations:

Electric Vehicles can charge at any EV charging station in the parking lot regardless of zone. A permit is also not required to park in an EV charging spot while the vehicle is actively charging. After the vehicle is done charging, it must park in the Blue Zone with a valid permit.

### Vanpool Parking:

Walmart has partnered with Commute with Enterprise to create vanpools for small groups of 7-10 associates looking to ride to work together. Walmart will cover all costs of gas, vehicle maintenance and more. Dedicated parking spaces for Enterprise vans are available first come, first serve.



VanPool  
Parking



### Carpool Parking:



For associates looking to carpool with other Walmart associates, please download our Walmart Commuting app and sign-up using your Walmart email address. Once you are signed-up, select carpool from the main menu and enter your ride specifications. Walmart carpool will match you with other associates in your area looking to commute to the office at no cost to riders or drivers. Find more information around carpooling [here](#). Carpoolers can park in a carpool parking

space located behind the 860 building. Carpool spaces are available on a first come, first serve basis.



### Handicap/ADA Parking:

These spaces are designated by signage and/or pavement markings. These are to be utilized by persons that have been issued a permanent or temporary handicap/ADA parking placard/hang tag and/or license plate by the DMV or government agency.



### No Parking Zones:

- Fire Zones
- Yellow or Red striped areas
- Docks
- Loading Zones
- Any spaces or pavement areas noted with signage or pavement markings stating “No Parking”
- Visitor spaces belonging to other companies and without a clear Walmart logo

## Frequently Asked Questions

### Do I require a permit for a motorcycle?

No permit is required to park a two wheeled motorcycle on campus. Please be respectful of others and park with other motorcycles to minimize parking spaces.

### What do I do if I lose a permit?

Please go to the mail room at 860 W. California so that your original permit can be cancelled and a new one issued. If you are not based in Sunnyvale, please email [facilitieswest@walmart.com](mailto:facilitieswest@walmart.com).

### Where can I go to get a permit after the initial rollout?

After completing the Commutifi survey, please go to the 860 W. California mail room with your badge in hand. If you are not able to go in person, please email a picture of your badge with your request to [facilitieswest@walmart.com](mailto:facilitieswest@walmart.com).

### Will there be temporary passes available for visitors who will be here multiple days?

Temporary paper parking passes will be available for single day use in the event of a forgotten decal. In order to get one, you will need to provide your name and a picture of your blue badge. The pass will only be good for one day.

### What do I do with my pass if I leave Walmart?

As part of the offboarding process, please give the parking pass, along with all other work related items to your manager.

### Can I get more than 1 pass if I have more than 1 vehicle?

Only 1 pass per associate, however you can transfer the pass between vehicles. You can leave the paper backing on the pass to make transferring easier but must still be visible on dashboard.



Can I register for a pass without providing personal information?

Survey questions are required to create an account. Must provide cross street and zip code if they prefer not to list their address. Contact Commutifi at [help@commutifi.com](mailto:help@commutifi.com) to help set-up your account around these questions.

What if my team is expecting an out of town associate (1 week or longer) with a rental?

Park in visitor stalls utilizing a visitor parking pass available at the security desk of any Walmart building.

I'm unable to login to my account.

Place a ticket with Commutifi by emailing [help@commutifi.com](mailto:help@commutifi.com).

If there is anything we can do to assist with parking related issues, please contact:

[Campus-Services@email.wal-mart.com](mailto:Campus-Services@email.wal-mart.com) or [facilitieswest@walmart.com](mailto:facilitieswest@walmart.com), or place a ticket [here](#).